



**E-Tender Notice No: R.O.C.No.RU/Dev/Lib/2022 Dated: 16-03-2022**

Tender document for supply and installation of desktop computers for central library of Rayalaseema University

Start date for downloading e-Tenders : 16-03-2022; 3:00 PM  
Last date for downloading e-Tenders : 28-03-2022; 3:00 PM  
Last date for receipt of e-Tenders : 28-03-2022, 3:30 PM

**Dates of opening of E-tenders**

Technical bid : 28-03-2022, 04.00 PM  
Financial bid : 30-03-2022, 11.00 AM



Sl.No.	Item	Description
1.	Department Name	<b>Rayalaseema University, Kurnool</b>
2.	FILE/R.O.C Number	<b>R.O.C.No.RU/Lib/2022 Dated: 16-03-2022</b>
3.	Tender Subject	Supply and Installation of Computers at Central Library, Rayalaseema University, Kurnool
4.	Tender Type	e-Tender
5.	Tender Category	Information Technology
6.	EMD Amount for provisions (INR)	1,00,000/-
7.	EMD payable:	The Registrar, Rayalaseema University, Kurnool
8.	Bid Document Downloading Start Date	<b>16-03-2022, 3:00 PM</b>
9.	Bid Document Downloading End Date	<b>28-03-2022, 3:00 PM</b>
10.	Last Date & Time for Receipt of Bids	<b>28-03-2022, 3:30 PM</b>
11.	Technical Bid Opening Date and Time (Qualification & Eligibility Stage)	<b>28-03-2022, 04.00 PM</b>
12.	Price Bid Opening Date and Time (Financial Bid Stage)	<b>33-03-2022, 11.00AM</b>
13.	Place of Tender Opening	Registrar's chamber, Rayalaseema University, Kurnool
14.	Tender Inviting / Opening authority	<b>Registrar,</b> Rayalaseema University, Kurnool
15.	E-mail id	<a href="mailto:registrarru@gmail.com">registrarru@gmail.com</a>
16.	Contact Details / Telephone	08518 280683

  
**REGISTRAR**  
 **REGISTRAR**  
 Rayalaseema University  
 KURNOOL-518007 (A.P.)

17.	<p><b><u>Eligibility Criteria</u></b></p> <p>The bidder should possess and furnish all requisite documents, registrations etc.,. The bidder should possess Certificates like:</p> <ol style="list-style-type: none"> <li>1. Firm registration certificate from Registrar of companies/Societies/MSME.</li> <li>2. Goods &amp; Service Tax registration.</li> <li>3. PAN Number of the firm/individual.</li> <li>4. IT returns of recent 3years.</li> <li>5. The bidder should have a cumulative turnover of <b>at least Rs.5 crores</b> for the last 3 financial years.</li> <li>6. The Bidder must submit an undertaking on its letter head that they have not been blacklisted by any State/Government/Central Government/PSU Department in India.</li> <li>8. Bidder should have executed similar or higher nature of work.</li> <li>9. OEM Authorization Letter needs to be submitted for this specific tender.</li> <li>10. The bidder should furnish the Annexure-II providing compliance to the Technical Specification listed along with relevant brochure, certificate, etc.(Compliance Report should be enclosed with duly signed)</li> </ol> <p style="text-align: center;">In case of non-submission of certificates, The Registrar, Rayalaseema University reserves the right to take any appropriate action including the cancellation of tender of the respective bidder. In this regard the decision of the Registrar, Rayalaseema University is final and binding on the bidders without any recourse.</p>	
18.	<p><b><u>Procedure for Bid Submission</u></b></p> <ol style="list-style-type: none"> <li>1) Bids shall be submitted online.</li> <li>2) The participating bidders in the tender should register themselves free of cost on e-procurement platform in the website <a href="http://www.ap PROCUREMENT .gov.in">http://www.ap PROCUREMENT .gov.in</a>. The bidders who are desirous of participating in e-procurement shall submit their <b>Technical bids, Financial bid as per the standard formats</b> available at the e –market place. The bidders should scan and upload the below mentioned documents and submit all the hardcopies duly attested to the Registrar, Rayalaseema University on or before the schedule date and time of opening the technical bid. <ul style="list-style-type: none"> <li>• Goods &amp; Service Tax registration.</li> <li>• Pan Card of the firm/individual.</li> <li>• Income Tax paid receipts for the last year of the firm.</li> <li>• Firm registration certificate from Registrar of companies/Societies/ MSME</li> <li>• The Bidder must submit an undertaking on its letterhead that they have not been black listed by any State/Government/ Central Government/ PSU Department in India.</li> </ul> </li> </ol> <p><b>NOTE:</b></p> <ol style="list-style-type: none"> <li>1) After tendering, all Bidders should submit the attested copies of the uploaded certificates as specified above to the Registrar, Rayalaseema University, Kurnool on or before the scheduled date and time of opening of Technical Bids, failing which their tender will be summarily rejected.</li> <li>2) The Bidder shall authenticate the bid with his digital certificate for submitting the bid electronically on eProcurement Platform and the bids not authenticated by Digital certificate of the bidder will not be accepted on the eProcurement platform.</li> </ol>	
19.	General Terms and Conditions	AS PUBLISHED IN THE NOTICE INVITING TENDER.

## **PROCEDURE FOR BID SUBMISSION ON e-Procurement PLATFORM (e-Tendering)**

1. The bidder shall submit this response through Bid submission to the tender on e-Procurement platform at [www.apecurement.gov.in](http://www.apecurement.gov.in) by following the procedure given below. The bidder would be required to **register on the e-procurement marketplace** <http://www.apecurement.gov.in> and submit their bids online. **Offline bids shall not be entertained** by the tender inviting authority for the tenders published in e-procurement platform.
2. The bidders shall submit their eligibility and qualification details, **Technical bid, Financial bid** etc., in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the e-Procurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.

3. **Hardcopies:**

- i) Attested copies of all original hard copies of the uploaded scanned copies by successful bidder must be submitted along with tender document to the tender inviting authority on or before 29/3/2022.
- ii) Rayalaseema University, Kurnool shall carry out the technical evaluation solely based on the uploaded certificates/documents in e-Procurement system and open the financial bids of the respective bidders after evaluation of technical bids.

**Note:** The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of hardcopies submission to avoid any discrepancy.

4. **Tender Document:**

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigendum issued by the Tender Inviting Authority on time-to-time basis in the e-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

5. **Bid Submission Acknowledgement:**

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the e-Procurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Registrar, Rayalaseema University, Kurnool is not responsible for incomplete bid submission by users.

**TENDER CONDITIONS FOR “Supply and Installation of Desktop Computers at Central Library, Rayalaseema University, Kurnool”.**

Online (e-Tender) tenders are invited for **“Supply and Installation of Desktop Computers at Central Library, Rayalaseema University, Kurnool**

The Registrar, Rayalaseema University, Kurnool, desires to have the tender in two bids i.e., (1) Technical bid and (2) Financial bid. All Tenderers should submit the attested copies of all scanned and uploaded certificates to the Tender Inviting Authority on or before scheduled date and time of opening of the technical bid as mentioned in Tender Document. The financial bids of those tenderers who are technically qualified alone, will be opened on the date and time as mentioned in the Tender Document by The Registrar, Rayalaseema University, Kurnool or any other office authorized by The Registrar, Rayalaseema University, Kurnool. The University may extend the last date by issuing an amendment in which case all rights and obligations rest with the Registrar, Rayalaseema University, Kurnool and the tenderers previously subject to the original deadline will then be subjected to the new deadline. **SUBMISSION OF TENDER DOCUMENTS ON OFF LINE WILL NOT BE CONSIDERED.**

1. The rate quoted should be inclusive of transportation, labor charges, etc. and inclusive of all taxes.
2. **“Supply and Installation of Desktop Computers at Central Library, Rayalaseema University, Kurnool”** shall be as per the specifications mentioned in the tender schedule (Annexures –I&II).
3. **Delivery: Delivery period will be 30 days from the date of signing of the contract.** The delivery quoted will be firm, definite, unconditional and on the basis of receipt of materials at destination in good condition without any bearing on the procurement of raw materials or any similar pre requisites. The commencement date and date of delivery will be indicated. The preferred delivery time, which is the essence of this specification, is indicated in the schedule. Final deliveries are however, subject to confirmation at the time of contract. Delay in delivery of materials FADS (Free at destination store) due to non-availability of railway booking non-allotment of wagons and any such reasons will not be considered.
4. Negotiations will be made in case of necessity, with the lowest selected tenderers and in this regard the decision of Registrar, Rayalaseema University, Kurnool shall be final and binding on the suppliers without any recourse.
5. The tender inviting authority i.e., the Registrar reserves the right either to reject any or all tenders without assigning any reason. In this regard the decision of Registrar, Rayalaseema University, Kurnool is final and binding on the tenderer without any recourse. Further, it is to be clearly understood by both the parties that the tender is specifically accepted by the tenderer when the tenderer files the tender before The Registrar, Rayalaseema University, Kurnool. The acceptance or rejection of the tender by The Registrar, or methodology adopted by University in short listing the companies for providing service or supply of material/materials or etc., shall not become a cause of action or ground to initiate any legal action before any Court or Courts of Law for obtaining any order, Injection, Direction etc., from the Hon’ble court or Courts to stall the proceeding related to the processing of tender, execution of work and release of payment by Rayalaseema University, Kurnool.
6. The Registrar, Rayalaseema University, Kurnool reserves the right to accept or reject any tender and to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability to the affected tenderer or any obligations to inform the affected tenderers, the grounds of acceptance or rejection.
7. The Registrar, Rayalaseema University, Kurnool reserves the right to levy penalty as decided by the competent authority or withhold payment for any under quality material supplied by the

tenderer without prejudice to its other rights. In this regard, the decision of Registrar shall be final.

8. The prices quoted shall be fixed from the date of submission of tender to the date of completion of the contract in all respects. ANY REQUESTS FOR REVISION IN THE RATE OR RATES BY THE SUPPLIER SHALL NOT BE ENTERTAINED DURING THE RATE CONTRACT PERIOD.
9. Penal claims on grounds of the supplier whatsoever like payment of interest on delayed payment of bills etc. shall not be acceptable to Rayalaseema University, Kurnool, or binding on the part of the Rayalaseema University, Kurnool.
10. The successful tenderer shall be required to execute an agreement. The Signatory should produce documentary evidence of empowering him to do so, if called upon at any time during the contract period. In case of change in the Authorized signatory it is binding on the supplier to duly inform the changes immediately to the Rayalaseema University, Kurnool.
11. The successful tenderer should execute an agreement on non-judicial stamp paper worth Rs.100/- agreeing to all the conditions of the contract. If the successful tenderer fails to execute the agreement within the time specified or withdraw the tender after the intimation of the acceptance of his tender by Rayalaseema University, Kurnool or he is unable to undertake the contract due to any other reason, his contract will be cancelled.
12. The University reserves the right to terminate / amend / modify the contract without assigning any reason or advance notice to the tenderer / supplier. Similarly, the terms of the tender may be amended/modified by University if necessary, to ensure competitiveness and quality of procurement/service.
13. SUB-CONTRACTING: The contract supply awarded should be executed by the successful Tenderer / bidder only and sub-contract of supply is not permitted.
14. Bids will remain valid for the period of Ninety (90) days from the date of bid opening prescribed by the purchaser.
15. The Supplier who applies for this tender has to furnish the declaration that they have not been blacklisted by any of the organizations / agencies. Any wrong declaration in this regard which comes to the notice at a later date will disqualify them from tendering in future in University and the tenders received shall be automatically rejected.
16. No supplier shall be allowed at any time on any ground what so ever to claim revision or modification in the prices quoted by him, Conditions such as Subject to Availability Supplies will be made as and when supplies are received etc, will not be considered under any circumstances.
17. Any effort by a bidder to influence the purchaser in its decisions wait on bid evaluation, bid comparison, or contract award will result in the rejection of the Bidder's bid.
18. In the event of any legal dispute arising out of the tenders, such dispute would be subject to the jurisdiction of the civil courts at Kurnool District only.

**Additional Tender conditions for “Supply and Installation of Desktop Computers at Central Library, Rayalaseema University, Kurnool”**

1. The agency should have considerable and sufficient experience in **Supply and Installation of Computers with certified engineers.**
2. Quantity should be supplied within stipulated time, partly (or) as and when required (or) wholly as per the work order.
3. **Prices should be quoted inclusive of all taxes and transportation, labor charges etc.,**
4. Transportation and labor shall be arranged by the agency concerned. The agency shall wholly own the responsibility in the event of any leakages / damages / accident / natural disaster during transportation.
5. Rate contract may be entered with more than one bidder at the lowest rate for the given specifications to meet the demand of work.
6. Penalty: In case of default by successful bidder, the Registrar, Rayalaseema University, Kurnool has right to impose the penalties that may be deemed fit to recover from the bidder and amount equivalent to that incurred without prejudice to his other rights including the right to cancel the order without pre-notice.
7. This University will release payment on satisfactory installation and after obtaining necessary certification from the designated authority.
8. Rayalaseema University, Kurnool holds no responsibility for the delay in release of payment in the event of any audit objection(s).
9. The technical specifications and configuration must be in accordance to the specifications stated in Annexures I&II.

**Technical bids will be evaluated first. The financial bids of the successful technical bidders only will be evaluated for finalizing the bidders.**

**Date:**

  
REGISTRAR  
 REGISTRAR  
Rayalaseema University  
KURNOOL-518007 (A.P.)

**ANNEXURE-I**

**Eligibility Criteria**

1	Firm registration certificate from Registrar of companies /Societies/MSME	<b>Mandatory</b>
2	Goods & Service Tax registration	<b>Mandatory</b>
3	PAN Number of the firm / individual	<b>Mandatory</b>
4	IT returns for the last one(1) financial year	<b>Mandatory</b>
5	OEM Authorization Letter needs to be submitted for this specific tender	<b>Mandatory</b>
6	The bidder should furnish the Annexure-II providing compliance to the Technical Specification listed along with relevant broucher, certificate etc., (Compliance Report Should be enclosed with duly signed)	<b>Mandatory</b>
7	The bidder should have a cumulative turnover of at least Rs.5crore for the last 3 financial year.	<b>Mandatory</b>
8	Bidder should have executed similar nature of work (desktops) and P.O Should be attached.	<b>Mandatory</b>
9	The bidder should submit/give declaration stating that they are not debarred / blacklisted by any State Government, Central Government & State Govt. Undertakings / enterprises / Organizations and by any other Quasi Government Bodies / Organizations in India for non-satisfactory performance, corrupt & Fraudulent or any other unethical business practices during past 5 financial years.	<b>Mandatory</b>
10	OEM Authorization letter	<b>Mandatory</b>

**Signature of the bidder with full address,**

**Contact Number(s) and Mail ID**  
(To be signed by the authorized signatory)



**RAYALASEEMA UNIVERSITY, KURNOOL**  
e- Tender Document to Rayalaseema University, Kurnool

Technical Specifications for Supply and Installation of Desktop Computers at Central Library

S. No	Item	Specifications
1	Make and Model	To be specified by vendor
2	Form Factor	<a href="#">ALL IN ONE. Commercial Model</a>
3	Processor	Intel Core i5-11500T (6 Cores/12MB/12T/1.5GHz to 3.9GHz)processor or higher
4	Chipset	Intel Q 570 Chipset
5	Memory	8 GB (1X 8 GB) DDR4 2666 MHz UDIMM. 64 GB expandable or higher
6	Storage	1TB 7200rpm SATA Hard Drive
7	Communications	Integrated Ethernet LAN 10/100/1000 Controller Factory integrated Intel Wi-Fi 6 AX201, Dual-band 2x2 802.11ax with MU-MIMO + Bluetooth 5.1
8	Screen	23.8-inch, FHD 1920 x 1080, anti-glare, non-touch, screen
9	Operating systems	Windows 10 Professional 64bit operating system
10	Power supply	155 W with 85% Efficient PSU or higher
11	PORTS	USB Ports: 6 or higher Display Port 1.4 ports/HDCP 2.3 port :1 no's or higher Audio: Universal Audio Jack Network port: RJ 45 port
12	SLOTS	M.2 slots-2 no's and SATA 3.0 slot -1 NO
13	Audio	Audio Codec with 2 no's of 2 Watts internal speaker
14	Graphics	Integrated Intel® UHD Graphics 730
15	Security	Trusted platform Module 2.0, chassis lock support, setup/BIOS password
16	Keyboard	Wired USB Interface 104 keys keyboard
17	Mouse	Wired USB Interface optical mouse
19	Certifications	EPEAT certified in India, ENERGY STAR, TCO 8, Windows certifications for products. ISO 90001:2008; ISO 27001:2013 Certification for OEM  <b>ISO 9001:2015 for Bidder.</b>
20	MS Office	Microsoft Office standard 2021(word, Excel, Powerpoint, outlook, one note)
21	Antivirus	Pre-Loaded with latest version of Antivirus with 3years subscription: Symantec/ Kaspersky / Trend Micro/Checkpoint /Quick heal / K7/ e-trust /eScan/ MacAfee
22	Software's	System should be supplied with optimizing software.
23	Other facilities	The System hardware details must be available at the OEM website. The systems should be supplied in sealed pack condition.
24	Warranty	<b>3 years onsite warranty</b>

**RAYALASEEMA UNIVERSITY, KURNOOL**  
e- Tender Document to Rayalaseema University

**ANNEXURE – II**

S. No	Item	Specifications	Compliance (Yes / No)
1	Make and Model	To be specified by vendor	
2	Form Factor	<a href="#">ALL IN ONE. Commercial Model</a>	
3	Processor	Intel Core i5-11500T (6 Cores/12MB/12T/1.5GHz to 3.9GHz)processor or higher	
4	Chipset	Intel Q 570 Chipset	
5	Memory	8 GB (1X 8 GB) DDR4 2666 MHz UDIMM. 64 GB expandable or higher	
6	Storage	1TB 7200rpm SATA Hard Drive	
7	Communications	Integrated Ethernet LAN 10/100/1000 Controller Factory integrated Intel Wi-Fi 6 AX201, Dual-band 2x2 802.11ax with MU-MIMO + Bluetooth 5.1	
8	Screen	23.8-inch, FHD 1920 x 1080, anti-glare, non-touch, screen	
9	Operating systems	Windows 10 Professional 64bit operating system	
10	Power supply	155 W with 85% Efficient PSU or higher	
11	PORTS	USB Ports: 6 or higher Display Port 1.4 ports/HDCP 2.3 port :1 no's or higher Audio: Universal Audio Jack Network port: RJ 45 port	
12	SLOTS	M.2 slots-2 no's and SATA 3.0 slot -1 NO	
13	Audio	Audio Codec with 2 no's of 2 Watts internal speaker	
14	Graphics	Integrated Intel® UHD Graphics 730	
15	Security	Trusted platform Module 2.0, chassis lock support, setup/BIOS password	
16	Keyboard	Wired USB Interface 104 keys keyboard	
17	Mouse	Wired USB Interface optical mouse	
18	Certifications	EPEAT certified in India, ENERGY STAR, TCO 8, Windows certifications for products. ISO 90001:2008; ISO 27001:2013 Certification for OEM  ISO 9001:2015 for Bidder.	
19	MS Office	Microsoft Office standard 2021 (word,Excel,Powerpoint,outlook,onenote)	
20	Antivirus	Pre-Loaded with latest version of Antivirus: Symantec/ Kaspersky / Trend Micro/Checkpoint /Quick heal / K7/ e-trust /eScan/ Macafee	
21	Software's	System should be supplied with optimizing software.	
22	Other facilities	The System hardware details must be available at the OEM website. The systems should be supplied in sealed pack condition.	
23	Warranty	3 years onsite warranty	

**RAYALASEEMA UNIVERSITY, KURNOOL**  
e-Tender Document to Rayalaseema University, Kurnool

**ANNEXURE- III**

**FINANCIAL BID**

**Name of the Bidder / Firm** :

**GST Number** :

<b>S.No.</b>	<b>Description of Item</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
1	Supply and Installation of Desktop Computers at Central Library	120		

- Prices inclusive of all taxes should be quoted.

**Signature of the bidder with full address, Contact Number(s) and Mail ID**  
(To be signed by the authorized signatory)

**E-TENDER LETTER**

Date:

To

The Registrar  
Rayalaseema University, Kurnool.

Ref: Your tender Notice No.....Dated.....

\*\*\*\*

I/we have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/We hereby offer to supply the articles prescribed in the schedule (or such portion thereof as you may specify on the acceptance of tender) at the price given.

I/We agree to hold this offer open for a period of ninety days (90) from the date of acceptance of tender and shall be bound by communication of acceptance dispatched within a period of 15 days from the date of opening of tenders.

I/We have also examined the requisite specifications of the material to be supplied and my / our offer is to supply the required material in accordance with the requisite specifications.

I/We have carefully considered all terms and conditions in Annexure I and II and particulars regarding settlement of disputes and we have signed the same in token of consciously accepting the same and do hereby state that we accept them without any reservations and accordingly.

I/We quote the rate inclusive of all taxes, duties, transportation, insurance etc.

The articles will be ready for delivery within..... days from the date of receipt of firm orders.

Yours faithfully

(Signature and stamp of the tenderer, State legal status, whether Prop., Partner, Registered firm, Company etc.)

**DECLARATION**

1. I, \_\_\_\_\_ Son/Daughter/Wife of Sri \_\_\_\_\_  
Proprietor / Director / Authorized Signatory of the Service Provider, mentioned  
above, am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender  
and undertake to abide by them.
3. I hereby declare that the firm has not been black listed by any department /  
institution in the State Government / Central Government due to any reason.
4. I hereby declare that the firm was not disqualified for any wrong declaration.
5. The information/documents furnished along with the above application are true  
and authentic to the best of my knowledge and brief. I/We am/are well aware of  
the fact that furnishing of any false information/fabricated document would lead  
to rejection of my tender at any stage besides liabilities towards prosecution  
under appropriate law.

Signature of Authorized Person

Date:

Full Name:

Place:

Seal: